

MINUTES (DRAFT)

FIRST TENNESSEE DEVELOPMENT DISTRICT SEMI-ANNUAL BOARD OF DIRECTORS MEETING JUNE 30, 2020

FTDD Board Members Attending:

Hon. Richard Venable, Chair	Hon. Thomas Gregg	Hon. Pat Shull	Hon. Curt Alexander
Hon. W.T. Daniels, Vice-Chair	Mr. Tom Anderson	Hon. Johnny Lynch	Hon. Jennifer Williams
Hon. Joe Grandy, Treasurer	Ms. Susan Reid	Hon. Margaret Feierabend	Hon. Jenny Brock

Additional Attendees: Rep. Gary Hicks, Scott Robertson (via teleconference).

FTDD Staff Attending: Chris Craig; Bill Forrester; Ken Rea; Lottie Ryans; Mark Stevans; Kathy Whitaker; Melissa White; Misty Bradley; Vicki Casteel; Harley Jeter; Chase Milner; Alaina Wood; Erica Malpass; Michelle Jenkins; Lee Gay; Kaci Lowe; Lance Lowery; Lorrie Jarnagin; Dale Condon; Allison Woodward; Genie Guinn; Rene' Mann.

Welcome, Invocation and Pledge of Allegiance

A regular meeting of the First Tennessee Development District's (FTDD) Board of Directors was held at 6:00 p.m. Tuesday, June 30th, at the 620 State Foundation Event Center in Bristol, TN. Board Chair Mayor Richard Venable called the meeting to order shortly after 6:00 p.m. and invited Mayor Daniels to deliver the invocation and lead the assembly in the Pledge of Allegiance.

Approval of Minutes

Mayor Venable requested additions/corrections to the minutes of the October 26th, 2019 meeting of the FTDD Board of Directors; finding none, he requested a motion to accept the minutes from that meeting as presented. Mayor Lynch made the motion, Mayor Brock Gregg offered a second, and the motion passed unanimously without discussion.

Presentation of FTDD FY 2020-21 Work Program & Budget

Chris Craig presented the organization's Work Program - a summary report describing the objectives, activities, and product of each of the FTDD's program areas – and budget for the upcoming fiscal year. After a brief discussion, Mayor Shull moved to approve both items; Ms. Reid and Mayor Lynch simultaneously offered to second, and the motion passed unanimously.

Consideration of Resolution to Apply for U.S. Economic Development Administration (EDA) Revolving Loan Funds (RLF); Consideration of Resolution Amending RLF Plan; Consideration of Resolution to Apply for EDA CARES Act Funding

Ken Rea briefly described the purpose of each resolution and requested approval of all three. Mayor Brock made a motion to approve the resolutions, Mayor Grandy seconded and the motion passed unanimously without discussion.

Financial Report

Chris Craig presented on behalf of Finance Director Nicole Banks and reported that the FTDD was operating within budget and from a favorable financial position. Mayor Shull motioned to accept the financial report as presented, Mayor Grandy seconded, and the motion passed unanimously. Craig reminded the Board that FTDD invoices would be mailed out to communities on July 1st (along with a copy of the FTDD Work Plan), and mentioned that the audit of financial records from FY20 was scheduled to begin the first week of October.

Presentation of FTDD Legislator of the Year Award

After Chris Craig presented him with FTDD's Legislator of the Year Award for 2020, State Representative Gary Hicks provided the Board with a legislative update.

Presentation of FTDD Employee Service Awards

Kathy Whitaker, Director, Area Agency on Aging & Disability, presented a 15-year employee service award to OPTIONS Program Manager, Genie Guinn, and accepted awards on behalf of SHIP Coordinator & I&A Specialist Melody Conkin (10 years), and Nurse Coordinator LeAnn Pearce (15 years) who could not attend the event.

Appointment of Nominating Committee

Mayor Venable appointed Johnson County Mayor Mike Taylor, Member-at-Large Susan Reid, Green County Mayor W.T. Daniels, and Elizabethton Mayor Curt Alexander to serve as the committee responsible for nominating FTDD Board officers for FY21. Mayor Venable will also serve on the committee as an ex-officio member.

Other Business/Adjournment

Mayor Venable provided an update on the activities of the Blue Ribbon Task Force and briefly discussed with other members the possibility of allowing the FTDD Foundation to oversee the implementation of a new, cooperative regional organization focused on economic and community development. As a result of the discussion, task force member and Executive Director Chris Craig agreed to allow FTDD staff to pursue information to help the board facilitate the decision-making process.

Finding no other business, Mayor Venable adjourned the meeting at 7:29 p.m.

Mayor Richard Venable, Board Chair