

MINUTES (DRAFT)

FIRST TENNESSEE DEVELOPMENT DISTRICT EXECUTIVE COMMITTEE MEETING AUGUST 26, 2020

FTDD Executive Committee Members Attending:

Hon. Richard Venable, Chair	Hon. Jenny Brock	Hon. Rusty Barnett	Hon. Joe Grandy
Hon. Kevin Morrison	Hon. Curt Alexander	Hon. Johnny Lynch	
Hon. Jim Lee	Hon. Garland Evelyn	Hon. Mahlon Luttrell	

Additional Attendees: Susan Reid; Hon. Tommy Gregg; Hon. Jennifer Williams

FTDD Staff Attending: Chris Craig; Nicole Banks; Bill Forrester; Ken Rea; Lottie Ryans; Mark Stevans; Kathy Whitaker; Melissa White; Misty Bradley

Welcome, Invocation and Pledge of Allegiance

A regular meeting of the First Tennessee Development District's (FTDD) Executive Committee was held on Wednesday, August 26th via teleconference. Board Chair Mayor Richard Venable called the meeting to order at 2:07 p.m. and elected to forgo the invocation and Pledge of Allegiance.

Approval of Minutes

Mayor Venable requested additions/corrections to the minutes of the March 26, 2020 meeting of the Executive Committee; finding none, he requested a motion to accept the minutes from that meeting as presented. Mayor Lynch made the motion, Mayor Brock seconded, and the motion passed unanimously without discussion.

EDA CARES Act Grant Administration Plan Resolution

Ken Rea, FTDD Deputy Director, Economic & Community Development presented. Mayor Evelyn motioned to adopt the resolution as presented, and Mayor Lynch offered a second. After a brief discussion, the name of each committee member present was read and their vote recorded. The motion to adopt the resolution passed unanimously.

EDA Revolving Loan Fund Grant Administration Plan Resolution

Ken Rea, FTDD Deputy Director, Economic & Community Development presented. Mayor Luttrell motioned to adopt the resolution as presented, and Mayor Evelyn offered a second. After a brief discussion, the name of each committee member present was read and their vote recorded. The motion to adopt the resolution passed unanimously.

EDA Revolving Loan Fund Plan Resolution

Ken Rea, FTDD Deputy Director, Economic & Community Development presented. Mayor Brock motioned to adopt the resolution as presented, and Mayor Evelyn offered a second. After a brief discussion, the name of each committee member present was read and their vote recorded. The motion to adopt the resolution passed unanimously.

Consideration of Addition of Economic Recovery Coordinator Position

Ken Rea, FTDD Deputy Director, Economic & Community Development presented. Mayor Brock motioned to adopt the resolution as presented, and Mayor Lynch offered a second. After a brief discussion, the name of each committee member present was read and their vote recorded. The motion to adopt the resolution passed unanimously.

Consideration of Revision to FTDD Credit Card Use Policy

Executive Director Chris Craig presented. Mr. Craig requested approval to add the Public Conservator Support Assistant to the list of authorized credit card users to facilitate purchases made on behalf of clients enrolled in the Public Guardian program. After a few questions from the assembly regarding purchasing procedures, Mayor Barnett moved to approve the revision. Mayor Grandy offered a second and the motion passed unanimously without further discussion.

Financial Report

Finance Director Nicole Banks presented; she reported that the District was in a favorable financial position and requested the committee's approval of the current financial statement. Mayor Barnett motioned to accept the financial report as presented, Mayor Grandy seconded, and the motion passed unanimously.

Other Business/Adjournment

Chris Craig requested that everyone keep Baileyton Mayor Tommy Gregg in their thoughts and prayers as he recovered from his recent surgery. He also asked that everyone remember Hattie Skeans, long-time City Manager of the Town of Watauga and friend of FTDD, who lost her battle with cancer last month.

Finding no other business, Mayor Venable adjourned the meeting at 2:47 p.m.

Board Chair

Transcribed by: Melissa White, FTDD